



## **Program Proposal Process**

**Step 1:** Fill out the Program Proposal Form. This form is based on the recommendation in our Governance book.

**Step 2:** A Meeting with Finance Committee and Council to Conference Committee to discuss proposed program and decide if it is going to be pursued.

**Step 3:** Governance Committee will review the proposal for Saint Vincent de Paul compliance.

**Step 4:** A Meeting with Governance Committee to discuss any changes made to program for compliance.

**Step 5:** Board of Directors reviews the Program Proposal and meets with the proposal team for discussion.

**Step 6:** Resolution is drawn up to be voted on at a Board meeting.